

**NOTICE OF MEETING  
CITY COUNCIL OF THE CITY OF GALVESTON  
THURSDAY - OCTOBER 6, 2022 - 9:00 A.M.  
COUNCIL CHAMBERS/ROOM 204 - CITY HALL  
823 ROSENBERG, GALVESTON, TEXAS  
TELEPHONE: (409) 797-3510**

**Council Member Sharon Lewis will attend the meeting remotely from the following location: Hilton Los Angeles Airport, 5711 West Century Boulevard, Los Angeles, CA 90045**

**SPECIAL MEETING AGENDA**

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER (Council Chambers)
2. ROLL CALL
3. EXECUTIVE SESSION (Room 204)
  - 3.A. Pursuant To Texas Gov't Code 551.071- Consultation With Attorney, An Executive Session Will Be Conducted To Discuss And Receive Legal Advice Concerning Pending Litigation And/Or A Settlement Offer, Or On A Matter In Which The Duty Of The Attorney To The Governmental Body Under The Texas Disciplinary Rules Of Professional Conduct Of The State Bar Of Texas Clearly Conflicts With This Chapter, Related To The Following:
    - 3.A.1. CAUSE NO. 20-CV-1171; City Of Galveston Et Al, V Dannenbaum Engineering Corporation, In The 405th District Court Of Galveston County Texas (Legal)
4. RECONVENE SPECIAL MEETING (Council Chambers)
5. PUBLIC COMMENT
  - A. Agenda Items
  - B. Non-Agenda Items
6. ACTION ITEMS (Council Chambers)
  - 6.A. Consider For Action Approval The Settlement Of Claims Against Dannenbaum Engineering Corporation In Connection With Cause NO. 20-CV-1171; City Of Galveston Et Al, V Dannenbaum Engineering Corporation, In The 405th District Court Of Galveston County Texas, Ratifying The Signoff Of The City Attorney On The Settlement Proposal And Authorizing The City Attorney To Sign Any Documents Required To Effect Dismissal Of Dannenbaum From This Litigation. (Legal)
  - 6.B. Consider For The Approval Allowing The Fleet Facility To Purchase The Listed Rolling Stock And Associated Equipment (3 Police Dodge Chargers) For The Police Departments Traffic Safety Unit (2) And The Patrol Division (1) From Silsbee Ford Through The Good-Buy Co-Op For A Total Price Of \$168,805.50 And Authorize The City Managers Staff To Execute The Agreement Upon Final Approval By The City Attorney. (D. Smith)

Documents:

[SILSBEE DODGE CHARGER GPD PACKET.PDF](#)

- 6.C. Consider For Approval A Letter Of Support For Dr. Jenna Jambeck, Together With Perpetual, Sea Grant, And Local Partners' "City-Scale Reusable Foodware System Design And Implementation" Grant Application. (Brown)

Documents:

[LETTER OF SUPPORT TEMPLATE - GOVERNMENT ENTITY.DOCX](#)

7. DISCUSSION ITEMS (Room 204)

7.A. Discussions Related To The Park Board: (1 1/2 Hours)

- a. Discussion related to the approval of the Park Board's Budget and its components on an annual basis by City Council. (Collins/Brown)
- b. Discussion related to the approval of the Park Board's Capital Improvement Plan on an annual basis by City Council. (Collins/Brown)
- c. Discussion related to the collection and expenditure of City Hotel Occupancy Taxes by the Park Board. (Collins/Brown)
- d. Discussion of a proposed Ordinance clarifying the procedures for Park Board appointments by City Council. (Collins/Brown)
- e. Scheduling of a Joint Meeting with the Park Board. (Brown)

8. ADJOURNMENT

I certify that the above Notice of Meeting was posted in a place convenient to the public in compliance with Chapter 551 of the Texas Government Code on September 29, 2022 at 4:15 P.M.

*Janelle Williams*

Janelle Williams, City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY SECRETARY'S OFFICE, SUITE 201, 823 ROSENBERG, GALVESTON, TEXAS 77550 (409-797-3510).



# City of Galveston

## FLEET, MASS TRANSIT & SPECIAL EVENTS STAFF REPORT

**Date** September 28, 2022

**To:** City Manager  
Mayor and City Council Members

**From:** David Smith, Executive Director  
Fleet, Mass Transit and Special Events

**Project location:** N/A

**Project:** Purchase - Silsbee / 3 Police Dodge  
Chargers GPD

**Request:** Consider for the approval allowing the Fleet Facility to purchase the listed rolling stock and associated equipment (3 Police Dodge Chargers) for the Police Departments Traffic Safety Unit (2) and the Patrol Division (1) from Silsbee Ford through the Good-Buy Co-op for a total price of \$168,805.50 and authorize the City Managers staff to execute the agreement upon final approval by the City Attorney.

### **Prior Council Action**

No actions on this item.

### **Background**

- A. Funding for new equipment has been identified for the listed department(s). The Police Department and the Managers office have requested this purchase. Two units will be utilized by the Police Departments Traffic Safety unit, and the third will be assigned to the Patrol Division.
- B. Buy Board, HGAC Buy, Good Buy and TXMAS are cooperative purchasing organizations that the city is a member of that performs large procurement bid packages for local governments.
- C. The requested vehicle descriptions, price breakdown, assignments and the estimated delivery periods are listed below.





# City of Galveston

## FLEET, MASS TRANSIT & SPECIAL EVENTS STAFF REPORT

- D. The extended purchase price for this package is \$168,805.50.
- E. Silsbee Ford is located in Silsbee Texas.
- F. Additional equipment will be added by the dealer that was identified in the specification process as requested by the department.

### Fiscal Impact Report

| Count | Unit                          | Assignment                 | Funding Source - Div | Delivery         | Extended Price |
|-------|-------------------------------|----------------------------|----------------------|------------------|----------------|
| 1     | 2022 Dodge Charger - Flat Top | Police Traffic Enforcement | Garage Capital - Veh | 4th quarter 2022 | \$ 56,068.50   |
| 1     | 2022 Dodge Charger - Flat Top | Police Traffic Enforcement | Garage Capital - Veh | 4th quarter 2022 | \$ 56,068.50   |
| 1     | 2022 Dodge Charger - Patrol   | Police Patrol              | Garage Capital - Veh | 4th quarter 2022 | \$ 56,368.50   |
|       |                               |                            |                      | GOODBYE Fee      | \$ 300.00      |
|       |                               |                            |                      |                  | \$ 168,805.50  |

### Alternatives

- A. City Council approves the purchase.
  - 1. Cost - \$168,805.50
  - 2. Timing - 3<sup>rd</sup> quarter of 2022
  - 3. Divisional Improvements - Will provide the city with needed equipment to perform duties. Newer equipment will reduce fleet operational costs and will improve efficiency.
- B. City Council does not approve the purchase.
  - 1. Cost - No additional cost currently.
  - 2. Timing - N/A
  - 3. Divisional Improvements - City staff will not be able to function without needed equipment. Older equipment will take on a heavier load, which will increase operational costs. Efficiencies will be reduced.

### Staff Recommendation





# City of Galveston

## FLEET, MASS TRANSIT & SPECIAL EVENTS STAFF REPORT

Concur in Alternative A and approve allowing the Fleet Facility to purchase the listed rolling stock and associated equipment (3 Police Dodge Chargers) for the Police Departments Traffic Safety Unit (2) and the Patrol Division (1) from Silsbee Ford through the Good-Buy Co-op for a total price of \$168,805.50 and authorize the City Managers staff to execute the agreement upon final approval by the City Attorney.





**PRODUCT PRICING SUMMARY**

**GOODBUY 22-22 8F000 VEHICLES**

**VENDOR- DONALSON CDJR, 1305 Hwy 96 BYPASS , Silsbee TX 77656**

**End User:** CITY OF GALVESTON

**Prepared by:** RICHARD HYDER

**Contact:** DAVID SMITH 409.789.0673

**Phone:** (409) 300-1385

**Email:** [DSMITH@GALVESTONTX.GOV](mailto:DSMITH@GALVESTONTX.GOV)

**Email:** [rhyder\\_cowboyfleet@gmail.com](mailto:rhyder_cowboyfleet@gmail.com)

**Product Description:** DODGE CHARGER POLICE

**Date:** September 26, 2022

A. **Bid Item:** 7A3 **A. Base Price:** \$ **38,160.00**

**B. Factory Options**

| Code   | Options                           | Bid Price | Code | Options                   | Bid Price |
|--------|-----------------------------------|-----------|------|---------------------------|-----------|
| LDEE48 | DODGE CHARGER POLICE V6 AWD       | \$ -      |      | EXTERIOR COLOR -WHITE     |           |
|        | 3.6L V6; 8-SPD AUTOMATIC          | \$ -      | OSD  | OSD GRAPHICS TO CUST SPEC | \$ 895.00 |
|        | RUBBER FLOOR                      | \$ -      |      |                           |           |
|        | POWER WINDOWS AND LOCKS           | \$ -      |      |                           |           |
|        | CRUISE CONTROL                    | \$ -      |      |                           |           |
|        | A/C; AM/FM STERIO W/BLUETOOTH     | \$ -      |      |                           |           |
| X5X9   | CLOTH FRONT BUCKETS; REAR VINYL   | \$ 120.00 |      |                           |           |
| GXF    | FLEET KEYED ALIKE FREQ 1 W/4 KEYS | \$ 140.00 |      |                           |           |
| LNXLNF | DRIVER SIDE LED SPOTLIGHT         | \$ 360.00 |      |                           |           |
| CW6    | INOP REAR DOORS AND WINDOWS       | \$ 75.00  |      |                           |           |

**Total of B. Published Options:** \$ **1,590.00**

**Published Option Discount (5%)** \$ **(79.50)**

C. **Additional Options [not to exceed 25%]** \$= **-12.2 %**

| Options                  | Bid Price     | Options | Bid Price |
|--------------------------|---------------|---------|-----------|
| 22 MODEL V6 AWD DISCOUNT | \$ (4,850.00) |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |

**Total of C. Unpublished Options:** \$ **(4,850.00)**

D. **Floor Plan Interest (for in-stock and/or equipped vehicles):** \$ **-**

E. **Lot Insurance (for in-stock and/or equipped vehicles):** \$ **-**

F. **Contract Price Adjustment:** GALVESTON CHARGER EQUIPMENT 092622 \$ **21,098.00**

G. **Additional Delivery Charge:** 100 miles \$ **150.00**

H. **Subtotal:** \$ **56,068.50**

I. **Quantity Ordered** 2 x K = \$ **112,137.00**

J. **Trade in:** \$ **-**

K. **GOODBUY Administrative Fee (\$300 per purchase order)** \$ **300.00**

L. **TOTAL PURCHASE PRICE INCLUDING GOODBUY FEE** \$ **112,437.00**

QUOTE

AGENCY  
DATE QUOTED  
SALESMAN

CITY OF GALVESTON  
23-Sep-22  
RICHARD HYDER

| PART NUMBER               |   | DESCRIPTION  | UNIT PRICE  | EXT PRICE    |
|---------------------------|---|--|-------------|--------------|
| <b>2022 DODGE CHARGER</b> |   |  |             |              |
| W.BSF35Z                  | 1 | INNER-EDGE DUO FST                                 | \$ 3,595.00 | \$ 3,595.00  |
| W.BS358                   | 1 | INNER-EDGE RST DUO                                 |             | INC          |
| W.C3997                   | 1 | WHELEN CORE SIREN                                  |             | INC          |
| W.TXSA315P                | 1 | 100W SIREN SPEAKER                                 |             | INC          |
| W.TXSAK1                  | 1 | SPEAKER BRACKET                                    |             | INC          |
| W.C399K3                  | 1 | OBD II CANPORT                                     |             | INC          |
|                           |   |  |             | \$ -         |
| W.CHWLUNI                 | 1 | WECANX HOWLER W/UNIVERSAL BKT                      | \$ 485.00   | \$ 485.00    |
| SO.EMPS2SMS2W             | 2 | MPWR WHITE (BY HEADLIGHTS)                         | \$ 99.00    | \$ 198.00    |
| SO.ETHFSSFV               | 2 | HEADLIGHT & TAILLIGHT FLASHER                      | \$ 60.00    | \$ 120.00    |
| SO.EMPS2SMS5RBW           | 2 | MPWR R/B/W (GRILL)                                 | \$ 155.00   | \$ 310.00    |
|                           |   |  |             | \$ -         |
| HAV.C-VS-CHGR-2           | 1 | HAVIS CONSOLE                                      | \$ 375.00   | \$ 375.00    |
| HAV.C-ARM-102             | 1 | ARM REST   | \$ 95.00    | \$ 95.00     |
| HAV.CUP2-1001             | 1 | ADJUSTABLE CUP HOLDER                              | \$ 45.00    | \$ 45.00     |
| HAV.C-LP2-PS1-USB         | 1 | 2-12V OUTLET/ 1 DUAL USB                           | \$ 85.00    | \$ 85.00     |
| HAV.C-MC                  | 2 | MIC CLIP   | \$ 9.00     | \$ 18.00     |
| HAV.C-MCB                 | 2 | MIC CLIP BRACKET                                   | \$ 11.00    | \$ 22.00     |
| HAV.C-MD-119              | 1 | 11" SLIDE OUT LOCKING ARM                          | \$ 255.00   | \$ 255.00    |
| HAV.DS-PAN-111-2          |   | DISCONTINUED DUE TO END OF LIFE OF PANOSONIC CF-31 |             | \$ -         |
|                           |   | WILL NEED CUSTOMER SUPPLIED DOCK                   |             | \$ -         |
| LI.PRDKT-RJ42B            | 1 | BROTHER RUGGED JET PRINTER BRACKET                 | \$ 145.00   | \$ 145.00    |
| BRO.RJ4250WBL             | 1 | BROTHER PRINTER                                    | \$ 925.00   | \$ 925.00    |
| BRO.LB3692                | 1 | 14FT HARDWIRE ADAPTER                              | \$ 30.00    | \$ 30.00     |
| MAG.21040140              | 1 | MAGTEK CARD READER                                 | \$ 95.00    | \$ 95.00     |
| WGV.4REBUNDLE             | 1 | WATCHGUARD 4RE/VISTA BUNDLE                        | \$ 7,600.00 | \$ 7,600.00  |
| SET.PK1126CGR11           | 1 | SETINA PARTITION                                   | \$ 790.00   | \$ 790.00    |
| SET.QK0634CGR11           | 1 | PRISONER SEAT W/OSB                                | \$ 745.00   | \$ 745.00    |
| SET.WK0513CGR11           | 1 | WINDOW BARS  | \$ 235.00   | \$ 235.00    |
| UNI.210036-0002           | 1 | UNITY LED SPOTLIGHT                                | \$ 265.00   | \$ 265.00    |
| UNI.253                   | 1 | DRIVER SIDE BRACKET                                | \$ 35.00    | \$ 35.00     |
| 911.CH15                  | 1 | 911 15 CIRCUIT HARNESS                             | \$ 595.00   | \$ 595.00    |
| TES.55279                 | 1 | ADAPTER  | \$ 8.00     | \$ 8.00      |
| TES.453440                | 1 | 17' NMO COAX                                       | \$ 16.00    | \$ 16.00     |
| TES.204468                | 1 | 800 MHz ANTENNA                                    | \$ 46.00    | \$ 46.00     |
| SS.26108                  | 1 | CIRCUIT BREAKER                                    | \$ 55.00    | \$ 55.00     |
|                           |   |  |             |              |
|                           |   | PARTS  |             | \$ 17,188.00 |
|                           |   | INSTALLATION                                       | 42 HOURS    | \$ 3,780.00  |
|                           |   | SHOP SUPPLIES                                      |             | \$ 60.00     |
|                           |   | FREIGHT  |             | \$ 70.00     |
|                           |   | TOTAL  |             | \$ 21,098.00 |

**SILSBEE**  
**FLEET GROUP**





**PRODUCT PRICING SUMMARY**  
**GOODBUY 22-22 8F000 VEHICLES**  
**VENDOR- DONALSON CDJR, 1305 Hwy 96 BYPASS , Silsbee TX 77656**

**End User:** CITY OF GALVESTON **Prepared by:** RICHARD HYDER  
**Contact:** DAVID SMITH 409.789.0673 **Phone:** (409) 300-1385  
**Email:** [DSMITH@GALVESTONTX.GOV](mailto:DSMITH@GALVESTONTX.GOV) **Email:** [rhyder\\_cowboyfleet@gmail.com](mailto:rhyder_cowboyfleet@gmail.com)  
**Product Description:** DODGE CHARGER POLICE **Date:** September 29, 2022

A. **Bid Item:** 7A3 **A. Base Price:** \$ **38,160.00**

**B. Factory Options**

| Code   | Options                           | Bid Price | Code | Options                   | Bid Price |
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|        | 3.6L V6; 8-SPD AUTOMATIC          | \$ -      | OSD  | OSD GRAPHICS TO CUST SPEC | \$ 895.00 |
|        | RUBBER FLOOR                      | \$ -      |      |                           |           |
|        | POWER WINDOWS AND LOCKS           | \$ -      |      |                           |           |
|        | CRUISE CONTROL                    | \$ -      |      |                           |           |
|        | A/C; AM/FM STERIO W/BLUETOOTH     | \$ -      |      |                           |           |
| X5X9   | CLOTH FRONT BUCKETS; REAR VINYL   | \$ 120.00 |      |                           |           |
| GXF    | FLEET KEYED ALIKE FREQ 1 W/4 KEYS | \$ 140.00 |      |                           |           |
| LNXLNF | DRIVER SIDE LED SPOTLIGHT         | \$ 360.00 |      |                           |           |
| CW6    | INOP REAR DOORS AND WINDOWS       | \$ 75.00  |      |                           |           |

**Total of B. Published Options:** \$ **1,590.00**

**Published Option Discount (5%)** \$ **(79.50)**

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|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |
|                          |               |         |           |

**Total of C. Unpublished Options:** \$ **(4,850.00)**

D. **Floor Plan Interest (for in-stock and/or equipped vehicles):** \$ **-**

E. **Lot Insurance (for in-stock and/or equipped vehicles):** \$ **-**

F. **Contract Price Adjustment:** GALVESTON CHARGER OVERHEAD EQUIP 0925 \$ **21,398.00**

G. **Additional Delivery Charge:** 100 miles \$ **150.00**

H. **Subtotal:** \$ **56,368.50**

I. **Quantity Ordered** 1 x K = \$ **56,368.50**

J. **Trade in:** \$ **-**

K. **GOODBUY Administrative Fee (\$300 per purchase order)** \$ **300.00**

L. **TOTAL PURCHASE PRICE INCLUDING GOODBUY FEE** \$ **56,668.50**



QUOTE

AGENCY  
DATE QUOTED  
SALESMAN

CITY OF GALVESTON  
29-Sep-22  
RICHARD HYDER

| PART NUMBER               |   | DESCRIPTION  | UNIT PRICE  | EXT PRICE    |
|---------------------------|---|--|-------------|--------------|
| <b>2022 DODGE CHARGER</b> |   |  |             |              |
| W.EB2DEDE                 | 1 | 52" LEGACY DUO LIGHTBAR                            | \$ 3,895.00 | \$ 3,895.00  |
| W.C3997                   | 1 | WHELEN CORE SIREN                                  |             | INC          |
| W.TXSA315P                | 1 | 100W SIREN SPEAKER                                 |             | INC          |
| W.TXSAK1                  | 1 | SPEAKER BRACKET                                    |             | INC          |
| W.C399K3                  | 1 | OBD II CANPORT                                     |             | INC          |
|                           |   |  |             | \$ -         |
| W.CHWLUNI                 | 1 | WECANX HOWLER W/UNIVERSAL BKT                      | \$ 485.00   | \$ 485.00    |
| SO.EMPS2SMS2W             | 2 | MPWR WHITE (BY HEADLIGHTS)                         | \$ 99.00    | \$ 198.00    |
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| SO.EMPS2SMS5RBW           | 2 | MPWR R/B/W (GRILL)                                 | \$ 155.00   | \$ 310.00    |
|                           |   |  |             | \$ -         |
| HAV.C-VS-CHGR-2           | 1 | HAVIS CONSOLE                                      | \$ 375.00   | \$ 375.00    |
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|                           |   | WILL NEED CUSTOMER SUPPLIED DOCK                   |             | \$ -         |
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| BRO.RJ4250WBL             | 1 | BROTHER PRINTER                                    | \$ 925.00   | \$ 925.00    |
| BRO.LB3692                | 1 | 14FT HARDWIRE ADAPTER                              | \$ 30.00    | \$ 30.00     |
| MAG.21040140              | 1 | MAGTEK CARD READER                                 | \$ 95.00    | \$ 95.00     |
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| SET.PK1126CGR11           | 1 | SETINA PARTITION                                   | \$ 790.00   | \$ 790.00    |
| SET.QK0634CGR11           | 1 | PRISONER SEAT W/OSB                                | \$ 745.00   | \$ 745.00    |
| SET.WK0513CGR11           | 1 | WINDOW BARS  | \$ 235.00   | \$ 235.00    |
| UNI.210036-0002           | 1 | UNITY LED SPOTLIGHT                                | \$ 265.00   | \$ 265.00    |
| UNI.253                   | 1 | DRIVER SIDE BRACKET                                | \$ 35.00    | \$ 35.00     |
| 911.CH15                  | 1 | 911 15 CIRCUIT HARNESS                             | \$ 595.00   | \$ 595.00    |
| TES.55279                 | 1 | ADAPTER  | \$ 8.00     | \$ 8.00      |
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| TES.204468                | 1 | 800 MHz ANTENNA                                    | \$ 46.00    | \$ 46.00     |
| SS.26108                  | 1 | CIRCUIT BREAKER                                    | \$ 55.00    | \$ 55.00     |
|                           |   |  |             |              |
|                           |   | PARTS  |             | \$ 17,488.00 |
|                           |   | INSTALLATION                                       | 42 HOURS    | \$ 3,780.00  |
|                           |   | SHOP SUPPLIES                                      |             | \$ 60.00     |
|                           |   | FREIGHT  |             | \$ 70.00     |
|                           |   | TOTAL  |             | \$ 21,398.00 |

**SILSBEE**  
**FLEET GROUP**





## Contract Detail

[← Return](#)

### Contract Information

Title Vehicles:  
Automobiles/Trucks/Sport Utility

Description Multiple Contracts for Vehicles:  
Automobiles/Trucks/Sport Utility.  
GoodBuy Purchasing  
Cooperative will accept  
alternates. Please provide  
pricing information and any  
discounts being offered. THIS  
BID DOES NOT QUALIFY FOR  
THE PROFIT SHARING PLAN.

Contract Number 22-22 8F000

Type Goodbuy

Department

Bid 22-22 8F000

Status Active

Deviation Will serve all Regions

Last Update 12/14/2021

Web Site <http://www.silsbeefleet.com/>

### Active Contract Term

Description 1 year contract, no renewal

Start Date 01/01/2021

End Date 12/31/2022

Notes

### Supplier Information

Supplier Name Silsbee Ford Inc.

Supplier Description Automobile dealership

Organization Type C Corporation

Legal Name

Date Business Formed 01/01/1996

Formation State Texas

Website [www.silsbeefleet.com](http://www.silsbeefleet.com)

### General/Corporate Address

Address 1211 US Highway 96 North  
Silsbee, TX 77656

Phone (409) 300-1385

Fax (409) 895-3884

Contact Name Richard Hyder

Email [rhyder.cowboyfleet@gmail.com](mailto:rhyder.cowboyfleet@gmail.com)

### Attachment List

| File Name  | Description                       |
|--|-----------------------------------|
| Bid Invitation.pdf [ <a href="#">View</a> ]                        | Bid Invitation                    |
| Supplier Response (Silsbee Ford Inc.).pdf [ <a href="#">View</a> ] | Supplier Response                 |
| Due Diligence - SB252 7-21-21.pdf [ <a href="#">View</a> ]         | Due Diligence - SB252 7-21-21.pdf |

|  |  |
|--|--|
| Due Diligence - Texas Debarment List 7-21-21.pdf [ <a href="#">View</a> ]                | Due Diligence - Texas Debarment List 7-21-21.pdf |
| Due Diligence HB 89 9-21.pdf [ <a href="#">View</a> ]                                    | Due Diligence HB 89 9-21.pdf                     |
| Affidavit Legal Ad 11-12 and 11-14-21.pdf [ <a href="#">View</a> ]                       | Affidavit Legal Ad 11-12 and 11-14-21            |
| FORD W-9.pdf [ <a href="#">View</a> ]  | W9   |
| SILSBEE FORD ESC MAP.pdf [ <a href="#">View</a> ]  | Texas Education Service Center Region Map        |
| SILSBEE FORD Edgar Vendor Certification Form 8-2021 ESC (1).pdf [ <a href="#">View</a> ] | Edgar Vendor Certification Form                  |
| SILSBEE FORD 1295.pdf [ <a href="#">View</a> ]   | Goodbuy CIQ Form 1295                            |
| SILSBEE FORD ADDITIONAL EQUIPMENT.xlsx [ <a href="#">View</a> ]                          | Price List                                       |
| ITEM 1 K7B EXPLORER.pdf [ <a href="#">View</a> ]   | EXPLORER   |
| ITEM 3 E1Y CARGO VAN.pdf [ <a href="#">View</a> ]  | T150 CARGO VAN                                   |
| ITEM 5 F2A F250 REG CAB.pdf [ <a href="#">View</a> ]                                     | F250 REG CAB                                     |
| ITEM 6 F1C F150 REG CAB.pdf [ <a href="#">View</a> ]                                     | F150 REG CAB                                     |
| ITEM 7A1 P8T MUSTANG.pdf [ <a href="#">View</a> ]  | MUSTANG  |
| ITEM 7A2 K1R MUSTANG MACH-E.pdf [ <a href="#">View</a> ]                                 | MUSTANG MACH-E                                   |
| ITEM 7A3 S3E ECOSPORT.pdf [ <a href="#">View</a> ]                                       | ECOSPORT   |
| ITEM 7A4 U0F ESCAPE.pdf [ <a href="#">View</a> ]   | ESCAPE   |
| ITEM 7A5 U0B ESCAPE HYBRID.pdf [ <a href="#">View</a> ]                                  | ESCAPE HYBRID                                    |
| ITEM 7A6 U0E ESCAPE PLUG IN HYBRID.pdf [ <a href="#">View</a> ]                          | ESCAPE PLUG IN HYBRID                            |
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| ITEM 7A8 K1F EXPEDITION MAX.pdf [ <a href="#">View</a> ]                                 | EXPEDITION MAX                                   |
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| ITEM 7A11 S6S TRANSIT CONNECT CARGO.pdf [ <a href="#">View</a> ]                         | TRANSIT CONNECT CARGO                            |
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| ITEM 7A13 R1Y TRANSIT 250 CARGO.pdf [ <a href="#">View</a> ]                             | T250 CARGO                                       |
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| ITEM 7A17 W8E MAVERICK PICKUP.pdf [ <a href="#">View</a> ]                               | MAVERICK   |
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| Supplier award letter 22 8F000.docx <a href="#">[View]</a>                    | Supplier award letter 22 8F000.docx             |
| Supplier Award Document (Silsbee Ford Inc.) (9).pdf <a href="#">[View]</a>    | Supplier Award Document Silsbee Ford Inc.       |

**\*\*OFFICIAL LETTERHEAD AND ADDRESS\*\***

Dr. Jonathan Pennock  
Director  
National Sea Grant Office  
1315 East-West Highway, Rm. 11735  
Silver Spring, MD 20910

Month Day, 2022

Dear Dr. Pennock,

On behalf of **GOVERNMENT ENTITY NAME**, I am writing in strong support of the “City-Scale Reusable Foodware System Design and Implementation” project grant application from Dr. Jenna Jambeck (Primary Principal Investigator), Perpetual, and the Georgia (lead partner), Michigan, Texas, and Hawai’i Sea Grant programs. Working at the city level, Perpetual, along with the four Sea Grant programs and local partners in each of the four cities, is facilitating the design and implementation of immersive reusable foodware systems.

As a **SPECIFICS OF GOVERNMENT ENTITY** operating at the **CITY OR COUNTY** level, we are proud to support Perpetual in designing and facilitating the execution of inclusive, immersive reuse systems, starting with foodware in **CITY**. Plastic pollution and marine debris are of particular importance to **CITY: [ADD STATS/FACTS]**. We share Perpetual’s recognition that even though reusable foodware systems provide a range of personal, environmental, and economic benefits over single-use disposable items, it is extremely difficult for individual actors in the system to achieve a level of scale that can prove the case for reusable foodware and start to change the culture. It is our hope, and the objective of this project, that this system will demonstrate the viability of city or regional-scale reusable foodware systems, creating a replicable model for others to follow and an opportunity to study all aspects of a full-scale reusable foodware system.

**ADD LANGUAGE ABOUT EXISTING COMMITMENTS (FINANCIAL OR LEVERAGED RESOURCES)** Throughout every phase of design and execution of the reusable foodware system, we believe that priority should be given to creating a process that works within the unique context of **CITY**. In particular, as an office that prioritizes **DIVERSITY, EQUITY, INCLUSION, ENVIRONMENTAL JUSTICE ETC**, we are proud to be partnering with a project that places a particular emphasis on this in the context of our community. **[PLEASE ADD ANY ADDITIONAL INFORMATION THAT WILL STRENGTHEN THE CASE FOR THIS PROJECT IN THIS CITY]**

In conclusion, **GOVERNMENT ENTITY NAME** fully supports Dr. Jenna Jambeck, together with Perpetual, Sea Grant, and local partners’ “City-Scale Reusable Foodware System Design and Implementation” grant application and strongly recommends funding. The project promotes an innovative solution and measurable deliverables in the form of plastic waste avoided, all waste avoided, and marine debris avoided at a county and city level.

**\*\*OFFICIAL LETTERHEAD AND ADDRESS\*\***

We look forward to participating in the implementation of the system as described in the proposal. Should you require any additional information about our support or involvement, our office can be reached at **CONTACT**.

Sincerely,  
**NAME**  
**TITLE**  
**ENTITY**  
**CONTACT**