

City of Galveston



City Attorney's Office

P.O. Box 779 / Galveston, Texas 77553-0779 / (409) 797-3530 / Fax (409) 797-3531

Date: January 16, 2019

To: Brian Maxwell, City Manager

From: Kim Coogan, Assistant City Attorney

Re: **Request for approval of a Third Party Contract Administration & Project Evaluation Services; 59th Street Pump Station-City of Galveston, Galveston, Texas; Consultant Services; Water Tank Construction-Consultant Services.**

I. Background

- A. The firm was retained to conduct professional services including an independent review of contract and construction documents and provide a report related to the delay by engineers in completion of the 59th Street Pump Station. This investigation and report(s) are in anticipation of litigation against engineers on the project.
- B. The firm is also retained to provide construction, engineering and architectural contract oversight on the 59th Street Pump Station until its completion.
- C. The firm is also retained to provide construction, engineering and architectural contract oversight on the water tank construction/rehabilitation project also at 59th Street. The consultant will provide supplemental review of Work Progress; coordinate water tank start up with the requirements of the pump station and provide additional expertise and support with water tank closeout procedure.
- D. A purchase order is required to process invoices for the services.
- E. The invoiced expenses have been calculated to be up to but not to exceed \$50,000.00 which exceeds the \$14,999.00 threshold, and requires approval by City Council. The projected cost *includes* the \$14,999.00 threshold already paid for the professional services.

F. The professional consulting services from Applied GRT, LLC are ongoing.

II. Current Situation

Whether to authorize payment for professional consulting services up to but not to exceed \$50,000.00 pursuant to the contract between the City and Applied GRT, LLC are for FY 2018-19.

III. Issues

1. Payment of up to but not to exceed \$50,000.00
2. Timing – The professional services are continuing and a current invoice is due.

IV. Alternatives in Order of Priority

None.

V. Recommendation

Authorize payment of up to but not to exceed \$50,000.00 from the Capital Projects Department for services provided by Applied GRT, LLP, including \$14,999.00 already paid.

VI. Fiscal Impact Report

Requested by:	Don Glywasky, City Attorney Ross Blackketter, Director, Capital Projects
Funding Source:	Water Improvement Fund.
Commodity:	Consulting Services (96150)
Costs of Implementation:	\$50,000.00

Respectfully submitted,

Don Glywasky, City Attorney

APPROVED:

Brian Maxwell, City Manager

