

**MINUTES OF THE CITY COUNCIL OF THE CITY OF GALVESTON
CITY COUNCIL ORIENTATION SESSION - JANUARY 7, 2021**

1/7/2021 - Minutes

1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

With a quorum present, the orientation session was called to order at 9:02 a.m.

2. ROLL CALL

Present (via videoconference): Mayor Dr. Craig Brown, Mayor Pro Tem David Collins, Council Member E. R. Johnson, Council Member William Schuster, Council Member Bill Quiroga, Council Member John Paul Listowski, and Council Member Marie Robb.

3. ORIENTATION TOPICS

3.A. The City Charter

City Attorney Don Glywasky provided information related to the City Charter.

3.B. Open Meetings Act/Public Information Act

Assistant City Attorney Beverly West and City Secretary Janelle Williams provided information related to the Open Meetings Act and Public Information Act, respectively.

3.C. Structure Of Agenda Items

City Secretary Janelle Williams provided information related to the structure of agenda items.

3.D. Conflicts Of Interest

Assistant City Attorney Barry Willey provided information related to conflicts of interest.

3.E. Council Role In City Operations

City Attorney Don Glywasky provided information related to the Council's role in City operations.

3.F. The Budget Process

Assistant City Manager Mike Loftin and Infrastructure Manager Jeff Ammerman provided information related to the budget process and security awareness, respectively.

3.G. The Purchasing Process

Purchasing Supervisor Susan Serrano provided information on the purchasing process.

3.H. City Boards And Commissions

Assistant City Attorney Donna Fairweather provided information on City boards and commissions.

3.I. COVID-19 Policies

City Attorney Don Glywasky provided information on COVID-19 policies.

3.J. Policy For City Council Office

Mayor Brown reported that the temporary City Council Office space will no longer be available once the new Economic Development Coordinator is hired. An item will be placed on the January 28th agenda for discussion of future office space for Council.

4. ADJOURNMENT

The session was adjourned at 12:45 p.m.

Janelle Williams

Janelle Williams, City Secretary
Date Approved: February 25, 2021