



WILDFLOWER EXEMPTION DEVELOPMENT SERVICES DEPARTMENT

Planning and Development Division
823 Rosenberg, 4th Floor, Room 401, Galveston, TX 77550

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Per Section 18-6 of the City of Galveston Municipal Code, all interested property owners or property owner designees shall apply for a wildflower exception permit each year in which a wildflower exception is requested. A wildflower permit application shall be submitted by January 31st of each year and shall be valid for the corresponding calendar year.

The application for wildflower permit shall include the following:

1. A detailed wildflower management plan to:
 - a. Mow and maintain a 36-inch swath or buffer, adjacent to other privately and publicly owned property, including rights-of-way, that complies with the current height of the city code pertaining to weeds;
 - b. Mow and maintain a 36-inch swath or buffer around the perimeter of the structure(s);
 - c. Mow and maintain access for utility service providers to their respective meters or outside the house hookups (water meter, phone jack, electric meter, gas meter and/or tanks, cable box) and postal service (mailbox);
 - d. Mow and maintain access to the main entrance of the house that currently complies with the current height of grass ordinance for emergency responders (fire department, law enforcement, and emergency medical personnel);
 - e. Maintain the property free of trash, lumber, cars, boats, and all other in-organic items;
 - f. Mow the herbaceous layer annually
2. The applicant shall exhibit or conspicuously display (as in a placard) the wildflower permit that demonstrates the property has been granted a wildflower permit.
3. The wildflower permit, as provided by the city, will display the permit/application number and display the designated mowing month.

I. PROPERTY INFORMATION

Street Address/Location, or

Legal Description (Lot Number, Block Number, Subdivision)

Present Use(s) and Improvement(s) on Property

Proposed Use(s) and Improvement(s) on Property

II. APPLICANT INFORMATION

Property Owner Name

Telephone

Mailing Address

E-mail Address

Applicant/Representative Name

Telephone

Mailing Address

E-mail Address

III. ACKNOWLEDGEMENTS

I certify that [] I am the legal owner on record, or [] I have secured the property owner’s permission and have full authority to make this application, and that the above information is correct and complete to the best of my knowledge and ability.

Please read and initial below:

_____ I understand that all documents submitted with this application are subject to open records requests in accordance with the Open Records Act / Texas Public Information Act.

_____ I understand that receipt of an application does not constitute application completeness and that staff will review the application and return incomplete applications. I understand that application fees are non-refundable once an application has been accepted and processed.

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Property Owner

Date

IV. APPLICANT CHECKLIST

- ✓ All documents should be provided in 8.5” x 11”, or please fold to appropriate size if larger. All drawings must be to scale.
- ✓ Please provide electronic copies, if available. Other pertinent information to support said request should also be attached.

[] **Wildflower Management Plan** – Must include the following and indicate the month that the annual mowing will occur: _____

- a. Mow and maintain a 36-inch swath or buffer, adjacent to other privately and publicly owned property, including rights-of-way, that complies with the current height of the city code pertaining to weeds;
- b. Mow and maintain a 36-inch swath or buffer around the perimeter of the structure(s);
- c. Mow and maintain access for utility service providers to their respective meters or outside the house hookups (water meter, phone jack, electric meter, gas meter and/or tanks, cable box) and postal service (mailbox);
- d. Mow and maintain access to the main entrance of the house that currently complies with the current height of grass ordinance for emergency responders (fire department, law enforcement, and emergency medical personnel);
- e. Maintain the property free of trash, lumber, cars, boats, and all other in-organic items; and
- f. Mow the herbaceous layer annually.

[] **Title Report** – if property was purchased within the last 60 days.