



City of Galveston – Water Billing Office  
 P.O. Box 779  
 Galveston, TX 77553  
 409.797.3550 – Office  
 409.242.2148 - Fax  
 customerservice@galvestontx.gov

*For Office Use Only:*

**Today's Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Service Order #:** \_\_\_\_\_

IF you are not using Internet Explorer Web Browser, You Must Download this form to complete it.

## REQUEST FOR METER TEST

This application in addition to a fee is required for the meter to be tested at the request of a customer. "Accurate" is defined as meeting or exceeding the guidelines for accuracy as established by the American Water Works Association (AWWA). If testing shows that the meter was not accurate, the testing fee will be credited back to the customer's account. However, if the test shows that the meter is accurate, the fee will be retained to cover the costs incurred to conduct the test. A brief written statement of the test findings will be mailed to the customer. Meters are tested by an independent contractor and therefore are accessed to the customer accordingly. Also, note the cost of testing a meter is determined by the size of the meter as outlined in the chart below.

Size of Meter	Fee
5/8" - 2"	\$150.00
3" or larger	\$200.00

**Customer Information:**

<b>Customer Name</b> _____	<b>Account Number</b> _____
<b>Service Address</b> _____	<b>Daytime Telephone Number</b> _____
<b>Email Address:</b> _____	
<b>Reason for Request:</b> _____ _____ _____	
<input type="checkbox"/> I request the opportunity to be present for the testing of the meter. (If you request to be present, you will be advised of testing time at least one day in advance. Tests will not be rescheduled at customer request. Field tests may be rescheduled due to inclement weather, in which case the City will attempt to contact you at the number(s) you provide above.)	
I authorize the City to have the meter supplying water to my premises tested for accuracy. By submitting this request, I agree to pay in advance for any and all applicable costs.	
<b>Customer Signature</b> _____	<b>Date</b> _____
<b>For Office Use Only:</b> _____	
<b>Meter #</b> _____	<b>MIU#</b> _____ <b>Average Monthly Consumption:</b> _____
<b>Disputed Consumption:</b> _____	<b>Work Order #:</b> _____
<b>Water Billing Staff Initials</b> _____	