



AUGUST 2022

# CITY MANAGER'S **REPORT**

[WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT](http://WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT)

## A MESSAGE FROM OUR CITY MANAGER



*Residents should be noticing improvements to their trash service after the city recently received three of the six new sanitation trucks ordered.*

*As part of the Vehicle Replacement Program, the City of Galveston ordered six new automated trucks to replace its aging fleet. The City placed the first order for three trucks in mid-2021 with Council approval. The second order was placed in early-2022. However, pandemic-related supply chain issues delayed the shipment of those vehicles. Fortunately, the first three vehicles recently arrived, and the remaining three are expected by early next year.*

*Before the delivery, the City of Galveston had 10 automated trucks and eight rear loaders in its sanitation fleet, but five of these automated*

*trucks were in need of replacement. The arrival of the three trucks has helped eased some of the service issues the sanitation department had been experiencing over the last year because of fleet availability and ongoing repair issues.*

*Since the arrival, the department has been able to complete pick-ups on the normally-scheduled trash days and to resume bulk trash pick-ups. We're grateful for our staff, who have worked hard to adjust and complete routes despite the challenges, including the sanitation workers and the mechanics at the garage fast-tracking truck repairs. Thank you for your continued patience as we work through these challenges.*

*Sincerely,  
Brian Maxwell*

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# CITY MARSHAL



## LAST MONTH'S ACCOMPLISHMENTS

- A new Deputy Marshal was hired this month
- Staff completed EEOC Training
- 47 Residential Parking Permits issued
- 68 Visitor passes issued
- 179 Golf Carts permitted
- Parking Violation total - 2486 citations
- 18 Public Nuisances abated.
- 88 Court cases heard in Municipal Court
- 3 Housing Abatement cases heard in Municipal Court
- 126 Complaints received
- 24 Complaint based cases
- 418 Self-initiated cases
- 895 Total investigations
- 18 Vehicles Towed
- 29 Vehicles Red Tagged



## UPCOMING PROJECTS

- Will fill a second Deputy Marshal position for hiring due to an Officer resigning
- Additional Staff will work over the Labor Day weekend.



## VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

# COMMUNITY OUTREACH



## LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Began the fall Galveston University program on Wednesday nights
- Collaborated with Municipal Services for a communications plan on the AMI project and the storm-water masterplan project
- Helped plan and advertise National Night Out
- Coordinated with parks to plan Parks for Pollinators
- Collaborated with GISD for back-to-school safety
- Assisted GPD with anti-drunk driving campaign
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning



## UPCOMING PROJECTS

- Continue weekly Galveston University programs
- Advertise fall festivals and road closures
- Plan holiday party

## LAST MONTH'S VIDEOS

- [Employee Spotlight: Linda Strevell](#)
- [Employee Spotlight: Mark Morgan](#)
- [Inflow and Infiltration](#)
- [Get Home Safe](#)
- [Houston Rockets Basketball Camp](#)
- [Welcome Back to School](#)

## SPECIAL EVENTS



### LAST MONTH'S ACCOMPLISHMENTS

- August 12-13: Moody Gardens Air, Car, & Boat Show
- August 21: It Takes a Village Back to School Event
- August 27: Island Ride Out



### UPCOMING PROJECTS

- September 3: Kiwanis BBQ Fundraiser
- September 11: Captain Kids Tri
- September 17: Galveston Island Market
- Sept. 23-24: Galveston Island Shrimp Festival
- Sept. 24: Red Bull DIY Skateboarding Event
- October 7-9: Grand Galvez Ferrari Club Rally
- October 8: Galveston Island Brewing 5K
- October 8: Galveston Island Market
- October 15: Beach Girl Triathlon
- October 15-16: ARToberfest
- October 16: Toughest 10K
- October 21-22: Island Oktoberfest
- October 22-23: Bike Around The Bay
- October 26: Ball High Homecoming Parade
- October 29: Daily News Press Run
- October 29: Dia De Los Muertos Fall Fiesta

## LEGISLATIVE AFFAIRS



### VIEW REPORTS

- [Legislative Report August 5](#)
- [Legislative Report August 12](#)
- [Legislative Report August 19](#)

# DEVELOPMENT SERVICES



## LAST MONTH'S ACCOMPLISHMENTS

- Continued the update process of the 2021 Code Changes.
- Continued to finalize the CRS Report.
- The Floodplain Administrator/Building Official continued to work with the Texas Water Development Board on the CAV
- Staff took the Certified Backflow Assembly Course.
- [Inspections Completed](#)
- [Permits Issued](#)



## UPCOMING PROJECTS

- Continue the update process of the 2021 Code Changes.
- Continue to finalize the CRS Report.
- The Floodplain Administrator/Building Official will continue to work with the Texas Water Development Board on the CAV
- Staff will take the Certified Backflow Assembly Test

# ENGINEERING & CONSTRUCTION



## LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- **Residential and Commercial Building Permits**
- **Infrastructure Permits:** Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- **Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits**
- **Fill permits – 4**
- **Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 5**
- **Temporary License to use (TLTUs) – 14**
- **Residential house move permit – 0**
- **Projects in Development Phase:**
- **14th Street Construction Phase Engineering Services – City Council approved a pre-positioned agreement at the June City Council Meeting.**
- **14th Street Construction Owner's Representative Services – City Council approved a pre-positioned agreement at the June City Council Meeting.**
- **Projects in Design Phase:**
- **South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – Field survey efforts nearing completion. Engineer is performing hydraulic modelling to validate pump station sizing and beginning to develop preliminary site layout.**
- **Stormwater Master Plan – Data collection ongoing and engineer is working on finalizing the model development and ensuring that the storm drain system is accurate. Conducted several discussions with the project team regarding the stormwater user fee.**
- **Beach Pocket Park #3 Parking Lot Improvements**
- **11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)**
- **Terramar WWTP Preliminary Design – Final PER report submitted.**
- **Pirates Beach Lift Stations 40, 47 and 35 Design**
- **30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design**
- **14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.**
- **New 7 MG Ground Storage Tank #2 at Airport**



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- Pump Station — 100% Design in Progress
  - 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
  - 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
  - 36” Old Causeway-RR Bridge Waterline Rehabilitation PER
  - Lead and Copper Rule – Data collection phase underway with the Consultant.
  - Galveston Water Resource Plan
  - Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
  - City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
  - Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment.
  - Projects in Construction:
  - Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – The Contractor is progressing eastward from 53rd Street along the north side of Avenue S. Work is currently occurring between 47th & 45th Streets.
  - Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform – Received notice that all of the parts for the backup generator were received by the manufacturer and fabrication was underway. In late August, the manufacturer conducted a factory test on the generator in advance of shipping it to the site. It is anticipated that the generator will ship, be installed and tested during the month of September.
  - 18th Street Storm Drain Improvements – Asphalt mill & overlay operation began in August, but was delayed due to equipment issues and weather. The Contractor will continue these activities into September. The construction of the outfall at the ship channel is expected to begin September 1st.
  - Church Street Storm Drain Improvements – 33rd to 37th Streets – Construction is ongoing.
  - 35th Street Storm Drain & Utility Improvements – Construction is ongoing.
  - Airport PS and new MG Ground Storage Tank #1
  - Airport PS Disinfection Upgrade
  - Pier 10 Waterline (Port of Galveston)
  - 37th St. Improvement Project – The Contractor started August off working a single crew on 37th Street between Broadway and Avenue L. In August, the Contractor mobilized a second crew to the project site and began working between Avenue P and Avenue P ½. Construction is ongoing for both project segments.
  - 23rd Street Reconstruction from Broadway to Seawall (thru Galveston County) – Texas Gas is brought in an outside consultant to perform utility relocation work in advance of the reconstruction. The work being performed by Texas Gas is anticipated to be completed by mid to late September (weather permitting).

# FACILITIES



## LAST MONTH'S ACCOMPLISHMENTS

- Upgraded the irrigation at City Hall from drip to sprays.
- New generator has been installed as part of the FEMA mitigation at the Trolley Barn.
- Painting in Fire Station #4 is underway.
- Removed the electrical outlets on the palm trees at City Hall
- Removed the dead and dying palm trees around City Hall
- City Hall Windows Repair Project is ongoing.
- Seawall illuminated bollard project is underway
- Install additional duct insulation under the Garten Verein Pavilion.
- Handled and completed 571 work orders.



## UPCOMING PROJECTS

- Annual maintenance on the shade structure and benches at Fort Crockett Battery Park to get underway.
- Contractor to perform startup on the emergency generator at the Trolley Barn.
- Ongoing City Hall Windows Repair Project.
- Plant new crepe myrtles in the front of City Hall.
- Install irrigation on the new crepe myrtle trees
- Install new GFCI receptacles up lighting on the new crepe myrtle trees in front of City Hall

## BUDGET



### LAST MONTH'S ACCOMPLISHMENTS

- Workshops with City Council on the Capital Improvement Plan and Proposed Budget
- Discussion and proposal of tax rate; record vote and scheduling of public hearings for same



### UPCOMING PROJECTS

- Public hearing on budget and tax rate – September 8, 2022
- Adoption of FY2023-FY2027 Capital Improvement Plan on September 8th or September 15th
- Possible adoption of the FY2023 Proposed Budget on September 8th or September 15th
- Adoption of tax rate – September 15th
- Generate Budget and CIP in Banner Financial System

## PURCHASING



### LAST MONTH'S ACCOMPLISHMENTS

- Bid Opening for Bid 22-08 Janitorial Supplies
- Bid Opening for Bid 22-07 Street Materials
- Bid Opening for RFP 22-16 Self-Funded Medical and Pharmacy Plan Services and Patient Advocacy Services
- Bid Opening for RFQ 22-09 Consulting Services for Resident and Customer Satisfaction Assessment



## UPCOMING PROJECTS

- Facilitating bids for the Recycling Office Building.
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Beach Survey
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Facilitating the negotiations for Armored Car Services
- Drafting Solicitation for Fire Alarm Services
- Drafting Solicitation for Sandhill Crane Soccer Complex
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Hall 4th Floor Remodel
- Drafting Solicitation for City Hall 4th Floor Demo
- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Printing Services
- Drafting Solicitation for Disaster Consulting Services
- Drafting Solicitation for Sanitary Sewer Rehab
- Drafting Solicitation for CBDG Grant Administrative Services
- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for Transfer Station Operations
- Drafting Solicitation for Stop Loss
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for Engineering Services for Airfield Improvements
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for Pirates Beach Waste Water Treatment Plant
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Grant Writing and Administration (Island Transit)



## VIEW REPORTS

- View the report [here](#)

## CUSTOMER SERVICE



### LAST MONTH'S ACCOMPLISHMENTS

- Continued work on researching inactive accounts with current consumption
- Uploaded inventory and changed out meters successfully in TEST environment of the billing system. Added the new inventory into production environment
- Started testing the upload process (prepare meter reads) in the meter reading system

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021	1st Qtr FY22	2nd Qtr FY22	3rd Qtr FY22	Jul-22	Aug-22	FY 2022
Meters re-read manually	792	364	550	321	374	302	618	545	773	773
Adjustments	3,987	2,090	1,536	2,003	591	476	594	218	261	2,140
Adjustments (\$\$\$)	\$792,289	\$374,840	\$341,172	\$373,460	60,849	\$ 51,058	\$ 43,749	\$ 19,098	\$ 15,130	\$ 189,883
Water Bills emailed				73,149	18,006	18,394	19,158	6,531	6,607	68,696
Water Bills Mailed Out	260,602	255,015	255,470	245,009	59,201	58,756	57,978	19,282	19,319	214,536
Outstanding "water concern" emails received	440	236	309	323	95	97	59	11	11	273
Outstanding "water concern" emails completed	478	300	509	306	76	56	41	15	16	204
Service Orders	18,949	20,806	15,078	18,437	4,441	4,402	4,576	1,640	1,911	16,970
New Customer connections	3,413	3,239	3,556	3,483	753	899	1,073	311	332	3,368
Commercial accounts converted to electronic form of payment					7	-	4	-	-	11



### UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project
- Begin training on the meter reading system using the new technology

## ACCOUNTING



### LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL
Number of vendor payments completed	5,791	5,476	5,103	5,926	4,713
Number of checks as percent of total vendor payments	95.65%	91.07%	85.07%	75.41%	75.92%
Number of electronic payments as a percent of total vendor payments	4.35%	8.93%	14.93%	24.59%	24.08%
Number of funds managed	282	284	118	124	126
Investment Portfolio (Millions)	\$145	\$139	\$169	\$150	\$165
Interest Earned (Thousands)	\$2,247	\$3,247	\$1,923	\$81	\$633
Number of FEMA Ike PW's closed out	3	5	1	16	11
Number of FEMA Ike PW's finalized	38	56	31	25	28
Number of FEMA Harvey PW's closed out	9	10	2	10	0
Number of FEMA Harvey PW's finalized			3	14	0
Number of bank accounts reconciled	31	34	34	34	34



### UPCOMING PROJECTS

- Continue work on implementing a new module in Gravity for debt management
- Continue work on implementation of GASB 96 – Subscription based IT arrangements

## MUNICIPAL COURT



### LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

# FIRE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Two Replacement F/F's were hired
- Leadership Training
- Transitioning to new department program ESO
- Pre-Construction meeting for the new aerial
- Preventing Harassment and Promoting Civility - EEOC Training

ACCIDENT JAWS ROLLOVER RESCUE	1	0.2%
ACCIDENT MAJOR	37	6.3%
AIRCRAFT INCIDENT	1	0.2%
ASSIST BY FIRE	31	5.2%
DROWNING / DIVING / SCUBA ACC	3	0.5%
DUMPSTER TRASH FIRE	4	0.7%
ELECTRICAL PROBLEMS SPARKS	16	2.7%
FIRE ALARM	90	15.2%
FIRE OUTSIDE	3	0.5%
FIRST RESPONDERS	293	49.6%
GAS LINE BREAK LEAK	3	0.5%
GRASS	3	0.5%
HAZMAT	1	0.2%
PENETRATING TRAUMA	6	1.0%
POWER LINES DOWN TRANSFORMER	5	0.8%
RESCUE	11	1.9%
SMELL OF SMOKE GAS INSIDE	12	2.0%
SMELL OF SMOKE GAS OUTSIDE	5	0.8%
STRUCTURE FIRE	9	1.5%
UNCONSCIOUS	48	8.1%
VEHICLE FIRE	6	1.0%
WASHDOWN	2	0.3%
WATER RESCUE	1	0.2%
<b>Total:</b>	<b>591</b>	<b>100.0%</b>



## UPCOMING PROJECTS

- Attended TCFP regional meeting / training
- Attended Organizational meeting for MDRT program
- ESO training for the department
- Rope rescue training for high rise rescue



## LAST MONTH'S ACCOMPLISHMENTS

- **Mechanics worked on 528 vehicle work orders within the month and performed;**
- **General Repairs - 617**
- **Accident Repairs - 5**
- **Capital Repairs - 0**
- **Recall Repairs - 12**
- **Preventive Maintenance Services - 403**
- **Repairs from PM's Services - 41**
- **Road Calls - 79**
- **Provided 65,720 gallons of fuel for city and outside organizations.**
- **Re-decaling older fleet vehicles with newly designed decals.**



## UPCOMING PROJECTS

- **Continue fleet services**



# GRANTS & HOUSING



## LAST MONTH'S ACCOMPLISHMENTS

- 2021 CDBG & HOME Program Consolidated Annual Performance and Evaluation Report: Year-end report submitted on time to HUD on August 29th
- Completed the 15-day citizen comment period from August 12th to 26th, there were no comments received
- Conducted Public Hearing on August 23rd, there was no attendees
- Prepared City and outside agencies accomplishments and expenditures for reporting purposes on CDBG and HOME Programs community development and housing efforts, homeless assistance efforts, special needs populations efforts, and public housing services
- The City expended \$1,330,469.24 CDBG and \$232,660.76 HOME for the following 2021 CDBG and HOME projects and accomplishments
- 2022 CDBG & HOME Program: City is receiving CDBG funding of \$1,085,813 HOME funding of \$272,269; a decrease of \$97,997 (-8.28%) and the HOME amount is an increase of \$25,564 (+10.36%) from the 2021 program year allocations
- Conducted 30-day citizen comment period on the proposed projects through August 1st, no comments were received
- Staff completed and submitted the 2022 Annual Action Plan (HUD application) on August 3rd. HUD has a 45-day review period for the Action Plan
- Davis Bacon: Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- Tenant-Based Rental Assistance Program: To date, assisted a total of 63 LMI households with rental assistance for one (1) year and security deposit
- Staff determined three (3) Low-income households eligible for assistance
- Staff issued three (3) coupons and performed one (1) Housing Quality Standards inspection
- Staff received applications and are processing intake reviews
- Staff participated and disseminated TBRA program information on August 3rd at GISD Back to School Fair event
- Monitoring Review: Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System
- Technical Assistance
- Staff provided assistance and information to previous Community Housing Development Organization on completed housing units

- Provided assistance for 85 homeowners with housing information, 40 homebuyers for homebuyer assistance program, 8 for Covid-19 Testing, 77 inquiries for Galveston County housing program, and over 220 phone inquiries for rental assistance
- Certifications of Consistency: Provided certifications to The Children’s Center (2 projects), Gulf Coast Center, and WOMAN, Inc. for Emergency Solutions Grants for the homeless that projects are consistent with the City’s Consolidated Plan
- Training Webinars: Staff participated in Section 3 Final Rule – office hours training webinar
- Staff participated in IDIS for HOME Supportive Services training webinar
- Staff participated in Preventing Harassment Promoting Civility EEOC training webinars



## UPCOMING PROJECTS

- 2022 CDBG & HOME Program: Execute HUD Grant Agreements: Conduct environmental review process
- CDBG Reallocation: Complete reallocation of CDBG unused funding for the Cornerstone Neighborhood streetlights
- Council approval of Cornerstone area reallocation
- Complete environmental review process and request HUD release of funds
- Street Repaving Project: Coordinate with Public Works for additional streets to complete project and conduct the additional environmental review process needed
- HOME Program-American Rescue Plan (ARP) funding: Planning and development of the HUD required needs assessment and gaps analysis and Allocation Plan including consultation with homeless shelter and services providers
- Financial Management: Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program: Staff will continue to accept, review and process application submitted under the TBRA Program. Homebuyer Assistance Program (HAP)
- Staff will be accepting applications for the City’s HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis Bacon: Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- HUD Semi-Annual Report: Staff will submit the HUD the Semi-Annual Labor Standards Enforcement Report for submission to HUD.
- Staff will submit HUD the Semi-Annual Contractor & Subcontractor Activity Report for submission to HUD. This report identifies all contracts that were awarded with CDBG and HOME funds
- Monitoring Review: Staff conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Enter all project accomplishments into HUD’s Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars

# HUMAN RESOURCES



## LAST MONTH'S ACCOMPLISHMENTS

- Held four New Hire Orientations.
- Held two EEOC Training Sessions for City Employees.
- Held Civil Service Lateral Exams for the Police Department.
- Hosted the Galveston Health Board Meeting.
- Outreach to all Employees on the City's Health Plan to complete an annual Health Risk Assessment (HRA) as part of the Plan's Wellness Program.
- Continued support of City Departments in filling job vacancies.



## UPCOMING PROJECTS

- Hold Civil Service Lateral and Entrance Exams for the Police Department.
- Host Civil Service Entrance Exam for the Fire Department.
- Prepare for Open Enrollment for the City's Health Plan.
- Coordinate the City's participation in the ABC 13 42nd Annual "Share Your Holidays" food drive benefiting the Houston and Galveston County Food Banks.
- Host Virtual Health Benefits Plan Board Meetings (at least 2).
- New Hire Orientation (at least 4).
- Continue support of City Departments in filling job vacancies.

# Information Technology



## LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by blacklisting 6 addresses/domains related to phishing
- Responded to 7 public information requests.
- Tier 1 support completed 341 calls for service.
- Generated 15 custom reports for various departments.
- Kicked off project activities and make system

- configuration changes and testing complete testing to accommodate 9/80 work schedules
- Kicked off project activities related to work order management changes for the Municipal Services department
- Continue tasks on other open projects



## UPCOMING PROJECTS

- Phase I of the ERP system replacement project
- Fire Department RFMS software replacement project
- Tokay software solution replacement project and place the upgraded software in productive use
- IT service desk replacement software solution
- Drainage assessment project.
- Phase 2 of the O365 migration project.
- Infrastructure equipment refresh project for the production and disaster recovery center
- Upgrade of the SCADA network
- Continue efforts on the AMI project
- Accela software system changes project
- Laserfiche software system changes project
- Make system configuration changes and testing complete testing in an effort to accommodate 9/80 work schedules
- Work order management changes for the Municipal Services department
- Kick off project activities on the needs assessment and subsequent upgrade to the audio system in RM 204
- Kick off project activities on the citywide security camera needs assessment and update project
- Kick off the project initiatives to replace secure 32 with Intellicheck
- Kick-off annual equipment refresh program
- Kick-off annual surplus equipment program

# Information Technology

## GIS Division



### LAST MONTH'S ACCOMPLISHMENTS

- Completed six (6) GIS map and data requests consisting of twenty (20) items:
- Fulfilled request for Maps from Finance, Coastal Resources, Public Works and Galveston Police Department.
- Updated sanitary sewer overflows layer with July's overflows
- Created 5 new street maps of the 2023-2027 Capital Improvement Projects (Streets, Drainage, Water, Sewer, Parks)
- Create street map of area defined by Heards/Jones/69th/74th
- Create maps showing the CIPs for FY2023, create table of FY2023 CIPs by council district, and table of CIPs not on the map
- Printed 8 (meter) cycle maps and 1 neighborhood map
- Island Map - 9 foot long wall map of Island with high res 2022 imagery.
- Completed eleven (11) City Wide and GIS Users GIS Support requests of seventy (70) items:
- Created five (7) user accounts for Portal
- Gave 1 user help signing into Portal account
- New Attributes - Modified schema for Sanitary Sewer Manholes to alleviate having to fill out on paper.
- Fiber Optic Layers - Added fiber optic layer to

Public Works internal map and gave editing privileges to supv.

- VueWorks - Multiple issues with assigning work orders in VW and syncing data to GIS servers.
- ArcGIS Monitor - set up 50+ monitors for GIS database, map services, webpages and Portal to notify GIS administrator of performance or other issues
- Terminated Employees - Removed thirty-six (36) terminated employees as users from GIS Portal, ArcGIS Online and GIS databases.
- Responded to zero (0) Public Information Requests.
- Public Utilities ArcGIS Utility Network
- Work for contractor to prepare for migration to the ESRI utility network
- Held in-person data and process requirement gathering sessions



### UPCOMING PROJECTS

- Continued development of the City Staff GIS training program
- Public Utilities data scrub and migration to the Utility Network Data Model
- Create project plan for ArcGIS upgrade
- Migration from ArcGIS Collector and Explorer to ArcGIS Field Maps

# ISLAND TRANSIT



## LAST MONTH'S ACCOMPLISHMENTS

- [Island Transit Monthly Report](#)



## UPCOMING PROJECTS

- **Continue operations**

# PARKS & RECREATION

## PARKS & MAINTENANCE



### LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Marked all baseball and softball fields daily for league play.
- Continued process of turfing the 3 infields at Lassie League Complex
- Installed irrigation at Carter and Watson Fields at Lassie League Complex
- Lined and set-up Burnet Field for Youth Football
- Hosted baseball tournament at Crockett Park Complex
- Replaced dead landscaping along 45th Street



### UPCOMING PROJECTS

- Install new post and goals at Menard Park Outdoor Basketball Court
- Install trees and irrigation at Menard Park
- Install irrigation to Godnich Field at Lassie League Complex
- Water fountain restoration project at Kemper Park
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- Improve litter control on main thoroughfares
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park
- Cleaning up and replacing dead landscaping along 27th Street
- Complete installation of turf on 3 infields at Lassie League Complex
- Resurfacing of tennis courts at Menard, Lasker, and Lindale Parks

## RECREATION & ADMIN



### LAST MONTH'S ACCOMPLISHMENTS

- McGuire-Dent Membership Totals:
  - o Adults: 2300
  - o Seniors: 963
  - o Youth: 755
  - o Military: 300
  - o Daily Pass (Adults & Seniors): 122
  - o City Employee Passes: 45
- Wright Cuney Membership Totals:
  - o Adults: 500
  - o Seniors: 101
  - o Youth: 598
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Tree Committee and Galveston Ukulele Society.
- Held a First Responder Day for Youth at both Recreation Centers with police and fire
- Held a End of the Summer Youth Pool Recreation Day with Aquatics Staff
- Transitioned from Summer Youth Programs to After School Youth Programs
- Staff completed EEOC training
- Two Summer Band Concert Series completed – “The Galveston Beach Band” at Sealy Pavilion and the “Save the Locals Concert Series” at Menard Park Band Shell
- Began planning a “Parks for Pollinators BioBlitz” event
- Worked on improvements to policies, procedures, facility documentation, waivers, etc.



### UPCOMING PROJECTS

- Hiring Daytime Yoga Instructor
- Hiring Recreation Manager
- Hiring Building Attendant
- Beginning Basic Gymnastics and Cheer/Tumbling Program After School
- Establishing Senior Programming during the Daytime
- Continue to Review & Update Programs, Policies, and Procedures
- Staff Training including CPR, Front Desk, Cash Handling and Child Abuse Recognition
- CDBG-Cares Act Projects including Renovation of Front Desk and Lobbies at McGuire-Dent and Wright Cuney Recreation Center



## AQUATICS



### LAST MONTH'S ACCOMPLISHMENTS

- Offered 62 water fitness classes in the month of August
- 9 Participant's completed the Junior Lifeguard Program earning a certificate of completion from the American Red Cross as well as Hands only CPR
- Hired one Full Time Recreation Coordinator to complete our Full time Staff.
- Galveston College and Moody Methodist Host-ed Private Parties at the Pool
- Back to School event hosted by Galveston Po-lice Department for the children attending the summer day camp at Wright Cuney and Mc-Guire Dent Recreation Centers
- 10 deck rentals in the month of August
- Last session of Summer swim lessons, adver-tised for fall swim lessons
- Current Memberships: Adult – 328, Child – 117, Senior – 182, Military – 35
- Average Daily Attendance for month: 138

### Pocket Park 1

- Sold 7 Season Passes
- Turned in GLO report
- Daily Beach Transactions: 2705
- Season Passes Sold: 7
- Total Revenue: \$12,137.00



### UPCOMING PROJECTS

- Prepare Facility for September Refurbishment of splash pad structure
- Overhaul and update acid room
- Deck cover for party deck

# PLANNING & DEVELOPMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Hosted eight Pre-Development Meetings
- Received a 2022 Rescuing Texas History grant from the University of North Texas Library. The grant will be used to digitize slides associated with the 1993 designation of the Lost Bayou Historic District and a 1994 expansion of the East End Historic District.
- Landmark Commission:
  - 22LC-031 2300 Ave C Certificate of Appropriateness for Rooftop Addition
  - 22LC-032 1407 Ave H Certificate of Appropriateness for Rear Addition
  - 22LC-033 1202 Ave E Certificate of Appropriateness for Rooftop Addition
- Planning Commission:
  - 22P-058 2018 60th Change of Zoning from R-1 to NS
  - 22P-059 0 Seawall Blvd East Change of Zoning from R-1 to C
  - 22P-060 17528 Gulf Palms New cargo lift
  - 22P-061 1901 23rd Change of Zoning from C-HDDZ-3 to UN
  - 22P-062 4233 Pirates Beachfront home addition
  - 22P-064 1307 27th Abandonment of Avenue M 1/2, between 27th and 28th Street
- Beachfront Construction/Dune Protection Permits:
  - 22BF-101 17207 FM 3005 Up to five new beach houses with a gravel drive and concrete footers, a dune walkover, and vegetation mitigation
  - 22BF-102 745 Positano New beach house
  - 22BF-103 23500 FM 3005 New beach house
  - 22BF-104 21717 Zachary Retroactive driveway permit, partial driveway removal, culvert installation, subsequent driveway addition
  - 22BF-105 11855 Sunbather Replacing unauthorized beach sand removal
  -
- Planning Administration:
  - 22PLM-00126 21510 FM 3005 Temporary concession
  - 22PLM-00127 1717 Ave K Remove two sugar hackberrys
  - 22PLM-00128 6601 Harborside Zoning Letter Type A
  - 22PLM-00129 21510 FM 3005 Temporary concession
  - 22LTU-010 514 17th License to Use - minor residential encroachment
  - 22LTU-011 2401 Ave F License to Use for Canopy
  - 22PLAT-00036 5 Meridian Replat 3 lots into 2 lots
  - 22PLAT-00037 3800 Ave S Amending plat to re-

configure 3 lots into 3 lots

- 22PLAT-00038 628 93rd Replat 2 lots into 1 lot
- 22PLAT-00039 1628 Ave I Replat 1 lot into 2 lots
- CZC2022-13 2509 Ave D Certificate of Zoning Compliance
- CZC2022-14 21510 FM 3005 Certificate of Zoning Compliance - concession park



# POLICE DEPARTMENT



## LAST MONTH'S ACCOMPLISHMENTS

- Reports completed – 799
- Calls for service – 5963
- Arrests – 524
- **Downtown Graffiti Initiative** The downtown officers were notified about an increase in graffiti violations in the Strand District. Ofc. J. Owens initiated a directed patrol and is actively searching for graffiti on a regular basis. When graffiti is located, Ofc. J. Owens reports it to a non-profit organization and/or City Marshal Pope, coordinating graffiti removal.
- **4400 Avenue J** – A directed patrol was coordinated to combat narcotics activity in the area, and multiple arrests were made resulting in a noticeable decline in narcotic activity.
- Hosted our annual first responders' day at McGuire Dent and Wright Cuney, including activities such as riding in the police car, drunken goggle play, and a K9 presentation.
- Hosted our Annual Lasker Pool Party. The collective efforts of the GCPAAA, Galveston Police Department, Galveston Parks, and Recreation, and Rita's Italian Ice, provided food, fun, fellowship, and a backpack filled with supplies to each child that attended summer programs within the city. We were able to provide 53 children with backpacks filled with supplies and a library camp shirt.
- In addition to the backpacks given at the Lasker Pool Party, the remaining 72 backpacks were passed out to children without a backpack on the first day of school. GPD assisted with traffic control and safety efforts on the first day of school.
- Efforts are in full swing for both the Strengthening Police & Community Partnerships program and the MDRT program. An official launch date for both has been set for October 1st.
- Attended Galveston Boys and Girls Club invitational summer showcase.
- Attended The Galveston Island Farmers Market alongside the GCPAAA. This event yielded 13 applications to our upcoming Citizens Police Academy class.
- Hosted a safety seminar for the seniors at UTMB OLLI.
- Hosted the quarterly Galveston County blood drive.
- Expanded the Traffic Safety Unit to around-the-clock coverage with an emphasis on Impaired Driving on August 19th. The department made 47 arrests for Impaired Driving Offenses from 08/19/2022 through 08/31/2022



# PUBLIC WORKS

## RECYCLING



### LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 137.10 tons of recyclable materials, our highest tonnage month to date. Including 73.10 tons of paper, cardboard, and plastic, 43.07 tons of glass, and 20.93 tons of mixed metals. Our processed bottled glass for the month of August 2022 was our highest grossing monthly glass tonnage to date.
- Recycling Division received \$10,103.47 in commodity rebate sales for the month of August 2022.
- The Recycling Center had 18,754 visitors to the Recycling Center for processing this month, our highest month to date.
- Recycling Division completed recycling support projects for Shriners Hospital and The Rosenberg Library.
- Recycling Division completed our weekly pick-up services for all City Divisions as well as GISD Schools and Admin Offices. In addition, recycling completed support projects for Collections and Distribution and our City of Galveston Traffic Division.
- Recycling Division provided curb-side services for 196 residents.
- As of August 2022, Recycling Division has surpassed all set benchmarks for the 2021-2022 fiscal year including commodity sales, tonnage, visitor usage, and diversion rate.



### VIEW REPORTS

[Click here to view the monthly report](#)

## MUNICIPAL UTILITIES



### LAST MONTH'S ACCOMPLISHMENTS

- Repainted school crosswalks at 9 city schools.
- Reprogrammed school flashers at 9 city schools.
- Provided traffic assistance for the Island Ride Special Event
- Completed “No Parking” curbing in Pirates Beach
- Installed 33 water taps and 23 sewer taps; replaced/repared 49 existing sewer taps.
- Repaired 74 distribution system leaks, investigated 2 property owner leaks, and responded to 29 low water pressure complaints.
- Line cleaning crews have cleaned 23,630 feet of collection system sewer main; removing 66,520 pounds of debris.
- SL-RAT crew have inspected 159 manholes and surveyed 25,800 feet of sanitary sewer lines around Teichman and Bayou Shores Neighborhoods.
- Hydrant crew has inspected and repaired 85 hydrants.



### UPCOMING PROJECTS

- Signal Head Replacements on Ave O between 15th and 53rd
- Signal Cabinet Preventive Maintenance on Broadway
- Complete striping project on 51st from Broadway to Harborside (striping, raised pavement markings)
- Complete striping project on 53rd from Broadway to Seawall (Bike lanes, striping and raised pavement markings)
- Hydrant crew will be assessing and repairing/replacing hydrants in Point West Neighborhood
- Line-cleaning and CCTV crew begin proactive measures in Sea Isle.
- SL-RAT crew will survey the Lasker Park neighborhood.
- Sanitary sewer crews are working to install clean outs in the Kempner Park Neighborhood.



### VIEW REPORTS

[Click here to view the monthly report for Streets, Traffic and Drainage](#)

## SANITATION



### LAST MONTH'S ACCOMPLISHMENTS

- Sanitation delivered new trash liner down town.
- Sanitation crews completed ,561 1total requests for service.
- Sanitation crews made 531 trips to the Transfer Station.
- Deposited 2,664.39 tons (5,968,233.6lbs) of trash/garbage at the Transfer Station.



### UPCOMING PROJECTS

- Continue operations



### VIEW REPORTS

[Click here to view the monthly report](#)

# SCHOLES AIRPORT



## LAST MONTH'S ACCOMPLISHMENTS

- **Leadership Mainland Airport Tour:** During the tour on August 5, the Leadership Mainland class was briefed on the history, operations, economic impact, and development plans for the Scholes airport. The group also toured the PHI facility to learn more about their operation and what they do and see a Sikorsky S-92 helicopter up close.
- **Moody Gardens Air, Car & Boat Show:** On August 12-13, the airport assisted Moody Gardens in hosting an action-packed weekend of daytime and evening events. In addition to the car and boat shows, there was a nighttime airshow on Friday night and an afternoon airshow Saturday.
- **Galveston Warbird Weekend:** On August 12-14, the Scholes airport and Island Jet Center hosted the Gulf Coast Wing of the Commemorative Air Force. Tours and rides were available on the B-17, SB2C Helldiver, and an AT6/SNJ trainer.
- **Galveston Economic Development Partnership (GEDP) Member Blender:** On August 24, Scholes airport hosted the GEDP monthly membership meeting. During the meeting, attendees were briefed on airport operations, future development plans, and the airport's fixed-based operator (FBO), Island Jet Center.
- **TxDOT Project 2112GALVN:** Work on Runway 18/36 started on June 20, 2022, which included spall and joint seal repairs. Phase 1 and 2 spall repairs have been completed, and work moved into Phase 3, north of the runway intersection.
- **TxDOT Project 2212GALVN:** This \$2,389,200 project is to rehabilitate the South Apron and the South Ramp. The pre-bid meeting for this project was held at the airport terminal on August 31 at 10:00 AM.



## VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)



# SCHOLES AIRPORT



## UPCOMING PROJECTS

- **TxDOT Project 2112GALVN:** Work on Runway 18/36 moved to Phase 3. Phase 3 area is north of the runway intersection and Taxiway E. Repairs include spall and joint seal repairs. This project completion date is October 19 unless delayed by weather.
- **TxDOT Project 2212GALVN:** This \$2,389,200 project is to rehabilitate the South Apron and the South Ramp. The Bid opening is at 2:00 PM on September 21 at the airport terminal. Construction for the project should start in January 2023, if not sooner.
- **TxDOT Project 2312GLVST:** This \$200,000 project is for engineering and design services for Runway Safety Area Improvements for Runway 14. The Request for Qualifications should be out in late September or early October if Council approves the grant request for this project at the September 8 meeting.