



Planning and Development Division
3015 Market, Galveston, TX 77550

(409)797-3620

planning@galvestontx.gov
www.galvestontx.gov

SWIMMING POOL /POOL PERMIT APPLICATION DEVELOPMENT SERVICES DEPARTMENT

I. PROPERTY INFORMATION

Street Address/Location, or _____

Legal Description (Lot Number, Block Number, Subdivision) _____

II. APPLICANT INFORMATION

OWNERSHIP (Check One): Individual Corporation Partnership Trust

If ownership is a trust or corporation, list the partners or principal, provide proof of signing authority.

Property Owner Name _____

Telephone _____

Mailing Address _____

E-mail Address _____

Applicant/Representative Name _____

Telephone _____

Mailing Address _____

E-mail Address _____

Pool _____ Value of the pool including labor and materials _____

- Residential
- Commercial- See the ISPSC for requirements.

Pools within 1,000 feet of the mean high tide line must first contact Coastal Resources Division 409-797-3620

Provide on the plans:

- Provide- Must Comply with 2021 ISPSC. Site Plan, Survey, Fence location and height, Self-closing Gates, Doors and windows less than 48-inches must provide an alarm that complies with UL2017 and a construction fence plan.
- Provide- The vertical side view of the pool to show the elevation height between grade and the top of the pool.

Below only for Pools in a VE Flood Zone:

- If the pool is in a VE flood zone only. The pool must be constructed at grade or be elevated where the lowest structural member is 18-inches above base flood elevation. , and
- For pools in VE flood zone- Provide stamped, signed and dated drawings by a registered engineer certifying the pool or spa beneath or near buildings will not be subject to flotation or displacement that will damage building foundations during a base flood or lesser event.

One of the three options must be selected:

- The pool is elevated - Provide an elevation certificate confirming the finished elevation of the lowest horizontal structural member supporting the pool (and the pool itself) is 18-inches above BFE.
- In ground and designed to break away without producing damaging debris
- Designed to remain in the ground without diverting flow or waves that can damage nearby buildings. One of these must clearly be stated on the signed engineered plans.
- The new pool construction must comply with the 2021 International Swimming Pool and Spa Code (ISPSC).
- Drainage plan from a registered professional engineer.

A separate fence permit is required for new fencing.

Required Inspections:

- a. Belly Steel/Bonding, Flatwork (deck), Pool final, backflow device for auto fill pools and Electrical or Gas, inspection. Photos will not be accepted in place of inspection.

ATTEST: I hereby certify that the above information is true and correct, and further that the permission of the owner and authorized lessee (if any) of the premises has been obtained for the subject pool. The pool will be constructed in compliance with the 2021 ISPSC and all adopted codes of the City of Galveston and all required inspections will be scheduled with the City of Galveston, Building Division online portal or email inspectionrequest@galvestontx.gov.

Signature of Applicant

Date

Signature of Property Owner

Date

OWNER AUTHORIZATION FORM: <https://www.galvestontx.gov/DocumentCenter/View/19174/Owners-Authorization->