



Planning and Development Division
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LANDMARK DESIGNATION LANDMARK COMMISSION

Landmark Commission Meeting Schedule - 2021

Deadline / Meeting		Deadline / Meeting		Deadline / Meeting		Deadline / Meeting	
January	12/7.....1/4	April	3/1.....4/5 3/15.....4/19	July	6/21.....7/19	October	9/7.....10/4 9/20.....10/18
February	1/4.....2/1 1/19.....2/15	May	4/5.....5/3 4/19.....5/17	August	7/6.....8/2 7/19.....8/16	November	10/4.....11/1 10/18.....11/15
March	2/1.....3/1 2/15.....3/15	June	5/3.....6/7 5/17.....6/21	September	8/16.....9/20	December	11/1.....12/6

Meetings typically are 4:00pm in City Council Chambers, 2nd Floor of City Hall, 823 Rosenberg. Verify with staff prior to meeting date.

I. PROPERTY INFORMATION

Street Address, or

Legal Description (Lot Number, Block Number, Subdivision)

Present Use(s) and Improvement(s) on Property

Proposed Use(s) and Improvement(s) on Property

Designations/Restrictions

1. Is the structure/property on the National Register of Historic Places? No Yes
2. Is the structure/property a Recorded Texas Historic Landmark? No Yes
3. Is the structure/property a State Archaeological Landmark? No Yes

Historic Information

1. Name of Original/Historic Owner(s) (including dates of ownership): _____
2. Construction Date(s) (main structure and any accessory buildings): _____
3. Name of Architect(s) and Architectural Style (main structure and any accessory buildings): _____
4. List Significant Historic Uses of the Property: _____

II. APPLICANT INFORMATION

Property Owner Name

Telephone

Mailing Address

E-mail Address

Applicant/Representative Name

Telephone

Mailing Address

E-mail Address

III. GALVESTON LANDMARK CRITERIA

Please indicate all criteria which apply to the subject property:

- Character, interest, or value as part of the development, heritage, or cultural characteristics of the City of Galveston, Galveston County, the State of Texas, or the United States.
- Recognition as a Recorded Texas Historic Landmark, National Historic Landmark, or entered into the National Register of Historic Places.
- Association with events that have made significant contribution to the broad patterns of local, regional, state or national history.
- Association with the lives of people significant in the city, region, state or national past.
- Distinctive characteristics of a period or method of construction, or architecture; representative of, or a rare survivor of, the work of a master designer, builder or craftsmen.
- Retention of elements that have yielded, or may be likely to yield, important information about local, regional, state or national prehistory or history.
- Retention of interim physical alterations that themselves form an important part of the building's history.
- Representative of an established and familiar visual feature of a neighborhood, community or city.
- Retention of historic integrity, meaning that the property possesses several, and usually most, of the following aspects of integrity:
 - a. Location;
 - b. Design;
 - c. Setting
 - d. Materials;
 - e. Workmanship;
 - f. Feeling; or
 - g. Association.
- Likelihood of the continuation of a building's historical use, or its potential adaptation for new uses without the need for major intervention that could seriously damage its historic character and integrity.
- Likelihood of preserving a building or structure with significant architectural value, or which is the surviving structure most importantly associated with a historic person or event, even though the building or structure is no longer in its original location.
- Opportunity to preserve a reconstructed building that was accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived.
- Opportunity to preserve a property that is primarily commemorative in intent but reflects an age, design, tradition, or symbolic value that has invested it with its own historical significance.
- Opportunity to preserve a property that is of exceptional importance although this significance was achieved within the last 50 years.

IV. ACKNOWLEDGEMENTS

I certify that I am the legal owner on record, or I have secured the property owner's permission and have full authority to make this application, and that the above information is correct and complete to the best of my knowledge and ability.

Please read and initial below:

- _____ I understand that all documents submitted with this application are subject to open records requests in accordance with the Open Records Act / Texas Public Information Act.
- _____ I understand that receipt of an application does not constitute application completeness and that staff will review the application and return incomplete applications.
- _____ I understand that if I am not present or represented at the public hearing, the Landmark Commission may defer or recommend disapproval/denial of the application.
- _____ I understand that in addition to the Landmark Commission, the application will also be heard by the Planning Commission with final decision from City Council.

_____ I understand that once the Galveston Landmark Designation is approved by City Council exterior alterations to the property will be subject to review and approval by the Landmark Commission and must conform to the *Design Standards for Historic Properties* and Article 10 of the Land Development Regulations. I also understand that the building is protected from demolition and any demolition request is subject to review and approval by the Landmark Commission.

_____ I understand that once the Galveston Landmark Designation is approved by City Council, the property is eligible for the Financial Incentives for Historic Properties Program.

_____ I understand that the owner may withdraw their consent of this application at any time during the designation process.

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Property Owner

Date

V. APPLICANT CHECKLIST

- ✓ *All documents should be provided in 8.5" x 11", or please fold to appropriate size if larger. All drawings must be to scale.*
- ✓ *Please provide electronic copies, if available. Other pertinent information to support said request should also be attached.*

- [] **Pre-Application Meeting with City Staff** (Staff initial here if waived: _____)
- [] **Photographs of Subject Property** – historic and current.
- [] **Statement of Historical and Cultural Significance** – submitted on separate sheet (i.e. cultural influences, special events and important personage, influences on neighborhood and/or city)
- [] **Statement of Architectural Significance** – submitted on separate sheet (i.e. architect, architecture, building materials, builder, etc.)
- [] **Site Plan of Lot, (1 copy)**
- [] **Survey, (1 copy)**
- [] **Title Report, (1 copy)** – if property was purchased within the last 60 days.